

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of GPSS. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UNOWAS using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Facility Maintenance and Repair Services at UNOWAS, Liaison Cell Office in Nouakchott, Mauritania

Date of this EOI: 17 August 2020**Closing Date for Receipt of EOI:** 1 September 2020**EOI Number:** EOIGPSS17672**Address EOI response by fax or e-mail to the Attention of:**

Chief Global Procurement Support
Section

Fax Number: +256-20054-3256 or +256-32332-3256 256**E-mail Address:** dos-pd-gpss@un.org; diattae@un.org**UNSPSC Code:** 72101500,30181500,73152108**DESCRIPTION OF REQUIREMENTS**

UNOWAS, Cell in Nouakchott requires the services of a Contractor for the General Maintenance and Repairs of office spaces and equipment located at Tevragh Zeina, Lot 505, Ile Residentielle C, Cercle Trarza, in Nouakchott, Mauritania.

The potential list of UNOWAS Cell in Nouakchott areas to be maintained includes; one (1) Building composed of one (1) ground floor and one (1) first floor in District Tevragh Zeina in Nouakchott. Ground floor has two (2) halls, 1 toilet-room, one (1) kitchen room, two (2) covered garages, one (1) open parking lot, one (1) external toilet, one (1) security guard room, one (1) conference room, one (1) separate office, one (1) garden, the first floor has three (3) separate offices, two (2) bathrooms and one (1) space terrace.

Services to be provided shall include; carpentry, masonry, air conditioning, plumbing and sewage, garbage collection, fire extinguisher maintenance, fumigation and pest control, painting and sanitary appliances replacement, electrical and lighting, inspection and maintenance of floors, tiles and electricity surveillance equipment. Maintenance services shall include corrective maintenance viz emergency maintenance with a response time of maximum two (2) hours and non-emergency maintenance with a response time of maximum forty-eight (48) hours upon a call.

Any works performed or services provided shall have warranty of six (6) months for the workmanship and one (1) year maximum for materials in all works performed in addition to the warranty offered by the equipment manufacturer.

Contractors shall be responsible for the provisions of workforce, all materials, spare parts, consumables and equipment as well as their placement and transportation and any associated costs necessary to perform the Services.

It is preferred that any interested company should have experience in air conditioning systems, plumbing, civil or/ and electrical services as part of its core business. In the event that the interested company does not have experience in one or more of the above services, it may subcontract while disclosing the subcontracting details to the UN. Any subcontractors shall be approved by the UN. The Contractor is fully responsible for all subcontractors (performance and personnel).

The potential contract period shall be initial one (1) year with an option, at the sole discretion of the UN, for two (1+1) year extensions under the same terms and conditions subject to satisfactory performance of the contractor, budget availability among others.

The full technical requirements and details will be provided in a formal solicitation document to be issued at a later stage soon after the closing date of the EOI.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

1. Interested vendors are requested to verify and confirm the accuracy of the following information in their UNGM accounts prior to submitting the EOI through the provided link on the form below or website:
 - 1.1 Company's address, contact person, telephone/fax numbers and e-mails;
 - 1.2 Company's registration number and registration level in UNGM.
 - 1.3 Company's key personnel and their contact details such as email address and telephone numbers
2. Note that companies that have previously submitted EOI for similar services with UN must submit their interest for this requirement too.
3. Please also note, this is not an invitation for submission of bid or proposals. Its purpose is to identify companies that would be interested to participate in the solicitation when issued.
4. The UNOWAS/GPSS will examine the outcome of this request for EOI and will consider those companies that have expressed their interest providing the required information as to their ability to fulfill requirement.
5. The UNOWAS/GPSS reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Thus, submitting a reply to this REOI does not automatically guarantee

your company will be considered for receipt of the solicitation when issued. The tender and any subsequent commitment to contract will be issued in accordance with UN rules and regulations.

6. It is preferred that the expressions of interest (EOI) be submitted through the provided link on the form below or website. Email submissions should only be made if the vendor is unable to complete the form using the provided link on the form below or website. All EOI submissions should be made by 01 September 2020.

7. EOIs that are not addressing the above criteria to the satisfaction of UNOWAS/GPSS shall not be considered for the solicitation to bid, if and when issued. UNPD/GPSS reserves the right to select the invitees for the solicitation and mere expressing and interest would not automatically warrant for solicitation document.

8. Queries regarding this REOI should be directed to dos-pd-gpss@un.org with a copy to diattae@un.org

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to UNOWAS (GPSS) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Chief Global Procurement Support Section **EOI Number:** EOIGPSS17672
Email: dos-pd-gpss@un.org; diattae@un.org
FAX: +256-20054-3256 or +256-32332-3256 256
FROM:
SUBJECT: Provision of Facility Maintenance and Repair Services at UNOWAS, Liaison Cell Office in
Nouakchott, Mauritania

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIGPSS17672>

*To be completed by the Vendor (All fields marked with an '**' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNOWAS (GPSS) by the closing date set forth in this EOI. *Due to the high volume of communications GPSS is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.